

**ONslow COUNTY
BUDGET ORDINANCE
FISCAL YEAR 2020-2021**

An ordinance to make appropriations for the current operations of Onslow County for fiscal year 2020-2021.

BE IT ORDAINED by the Board of Commissioners of Onslow County, North Carolina:

SECTION I. General Fund

A. The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Government.....	\$ 19,632,370
Public Safety.....	\$ 43,950,508
Transportation.....	\$ 273,784
Economic and Physical Development.....	\$ 3,380,766
Human Services.....	\$ 43,583,108
Environmental Protection.....	\$ 509,436
Cultural and Recreational.....	\$ 4,827,225
Education and Education Debt.....	\$ 82,463,338
Debt Service.....	\$ 12,647,079
Other Programs.....	\$ 4,075,929
TOTAL EXPENDITURES.....	<u>\$ 215,343,543</u>

B. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Ad Valorem Tax	\$ 106,413,345
Sales Tax.....	\$ 51,563,806
Other Taxes and Licenses.....	\$ 2,806,639
Intergovernmental Revenue.....	\$ 2,075,000
Restricted Intergovernmental.....	\$ 23,782,342
Permits and Fees.....	\$ 2,790,428
Sales and Services.....	\$ 10,331,094
Investment Earnings.....	\$ 529,272
Miscellaneous Revenue.....	\$ 148,607
Other Financing Sources.....	\$ 3,376,915
Fund Balance.....	\$ 11,526,095
TOTAL REVENUES.....	<u>\$ 215,343,543</u>

SECTION II. Revaluation Fund

A. The following amount is appropriated in the Revaluation Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Government.....	\$ 116,250
TOTAL EXPENDITURES.....	<u>\$ 116,250</u>

B. It is estimated that the following revenues will be available in the Revaluation Fund for the fiscal

year beginning July 1, 2020 and ending June 30, 2021:

Other Financing Sources.....	\$	<u>116,250</u>
TOTAL REVENUES.....	\$	<u><u>116,250</u></u>

SECTION III. Self-Insurance Fund Workers Compensation

A. The following amount is appropriated in the Self Insurance Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Government.....	\$	<u>690,000</u>
TOTAL EXPENDITURES.....	\$	<u><u>690,000</u></u>

B. It is estimated that the following revenues will be available in the Self Insurance Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Financing Sources.....	\$	500,000
Fund Balance.....	\$	190,000
TOTAL REVENUES.....	\$	<u>690,000</u>

SECTION IV. Self-Insurance Fund Health & Dental

A. The following amount is appropriated in the Self Insurance Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Government.....	\$	12,394,608
TOTAL EXPENDITURES.....	\$	<u>12,394,608</u>

B. It is estimated that the following revenues will be available in the Self Insurance Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Miscellaneous Revenue.....	\$	11,494,608
Other Financing Sources.....	\$	900,000
Fund Balance.....	\$	-
TOTAL REVENUES.....	\$	<u>12,394,608</u>

SECTION V. Economic Development Fund

A. The following amounts are appropriated in the Burton Park Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Economic & Physical Development.....	\$	264,567
TOTAL EXPENDITURES.....	\$	<u>264,567</u>

B. It is estimated that the following revenues will be available in the Burton Park Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Financing Sources.....	\$	200,000
Fund Balance.....	\$	64,567
TOTAL REVENUES.....	\$	<u>264,567</u>

SECTION VI. - Emergency Telephone System Fund

A. The following amount is appropriated in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Public Safety.....	\$	686,443
TOTAL EXPENDITURES.....	\$	<u>686,443</u>

B. It is estimated that the following revenues will be available in the Emergency Telephone System Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

E-911 Surcharge.....	\$ 324,625
Fund Balance.....	<u>\$ 361,818</u>
TOTAL REVENUES.....	<u>\$ 686,443</u>

SECTION VII. Reserve Fund

A. The following amounts are appropriated in the Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Educational.....	\$ 1,646,000
Educational Reserves.....	\$ 326,757
Non Departmental	<u>\$ 1,925,979</u>
TOTAL EXPENDITURES.....	<u>\$ 3,898,736</u>

B. It is estimated that the following revenues will be available in the Reserve Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Restricted Intergovernmental.....	\$ 1,646,000
Other Financing Sources.....	\$ 1,925,979
Fund Balance.....	<u>\$ 326,757</u>
TOTAL REVENUES.....	<u>\$ 3,898,736</u>

SECTION VIII. Helping Neighbors Fund

A. The following amounts are appropriated in the Helping Neighbors Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Non Departmental	<u>\$ 36,600</u>
TOTAL EXPENDITURES.....	<u>\$ 36,600</u>

B. It is estimated that the following revenues will be available in the Helping Neighbors Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Financing Sources.....	\$ 20,000
Fund Balance	<u>\$ 16,600</u>
TOTAL REVENUES.....	<u>\$ 36,600</u>

SECTION IX. Register of Deeds Automation Fund

A. The following amounts are appropriated in the Register of Deeds Automation Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

General Government.....	<u>\$ 96,032</u>
TOTAL EXPENDITURES.....	<u>\$ 96,032</u>

B. It is estimated that the following revenues will be available on the Register of Deeds Automation Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Fees.....	\$	74,771
Fund Balance.....	\$	<u>21,261</u>
TOTAL REVENUES.....	\$	<u><u>96,032</u></u>

SECTION X. Capital Improvements Fund

A. The following amounts are appropriated in the Capital Improvements Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Non Departmental Capital Outlay.....	\$	<u>574,200</u>
TOTAL EXPENDITURES.....	\$	<u><u>574,200</u></u>

B. It is estimated that the following revenues will be available in the Capital Improvement Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Other Financing Sources.....	\$	574,200
Fund Balance.....	\$	<u>-</u>
TOTAL REVENUES.....	\$	<u><u>574,200</u></u>

SECTION XI. Solid Waste Fund

A. The following amounts are hereby appropriated in the Solid Waste Fund for the operation of the County landfill and container sites for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Administration, Operations and Programs.....	\$	7,597,361
Debt Service.....	\$	<u>-</u>
TOTAL EXPENDITURES.....	\$	<u><u>7,597,361</u></u>

B. It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Service Fees.....	\$	6,657,985
Other Operating Revenues.....	\$	444,100
Restricted Intergovernmental.....	\$	495,000
Fund Balance.....	\$	<u>276</u>
TOTAL REVENUES.....	\$	<u><u>7,597,361</u></u>

SECTION XII. Airport Fund

A. The following amounts are hereby appropriated in the Airport Fund for the operation of the Albert J. Ellis Airport for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Administration and Operations.....	\$ 3,838,193
TOTAL EXPENDITURES.....	<u>\$ 3,838,193</u>

B. It is estimated that the following revenues will be available in the Airport Fund for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Service Fees.....	\$ 3,167,458
Other Operating Revenues.....	\$ 30,850
Restricted Intergovernmental.....	\$ 100,800
Other Financing Sources.....	<u>\$ 539,085</u>
TOTAL REVENUES.....	<u>\$ 3,838,193</u>

SECTION XIII. (a) There is hereby levied for the fiscal year 2020-2021 a tax on all property having a situs in Onslow County at a rate of \$0.7050 on each one hundred dollars (\$100) assessed valuation of property listed for taxes as of January 1, 2018, for the purpose of raising the revenue in the General Fund Section I of this Ordinance.

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$14,839,500,000 with an estimated collection rate of 99.17%.

(b) Contributions to Volunteer Fire Departments are supported by non-property tax revenues.

(c) Supplemental list of fees and charges is hereby approved and shall be effective upon the inception of the fiscal year.

SECTION XIV. (a) Further, pursuant to the School Budget and Fiscal Control Act contained in Chapter 115C, the Board of Commissioners of Onslow County limits the amount of monies to be transferred within the Board of Education budget to 25% of any particular function or purpose. Pursuant to GS 115C-429 of the General Statutes, the Board of Commissioners requires the School Finance Officer to provide monthly income and expenditure reports to all funds consistent with the purposes and functions of the Board of Education budget to the County Commissioners through the County Manager on a monthly basis.

(b) Pursuant to Chapter 39 of the 1977 Session Laws of the North Carolina General Assembly authorizing the Board of Commissioners of Onslow County to set salaries of the chairman and members of the Onslow County Board of Education, a monthly salary of \$1,049 is authorized for the chairman and a monthly salary of \$966 is authorized for each member.

(c) Pursuant to the Community College Budget and Fiscal Control Act contained in Chapter 115D-58, the Board of Commissioners limits the amount of monies to be transferred within the Community College budget to 25% of any particular function, purpose or project.

SECTION XV. Budget Amendments

As allowed by statute, the Board has authorized the County Manager to transfer monies from one appropriation to another within the same fund, subject to the following limitations and procedures.

- (a) The County Manager may transfer amounts between objects of expenditures and revenues within a function without limitation.
- (b) The County Manager may transfer amounts up to \$100,000 between functions of the same fund.
- (c) The County Manager may not transfer any amounts between funds without action of the Board of Commissioners except, County Manager may transfer amounts within and between funds for the sole purpose of funding salary and benefit adjustments consistent with the Onslow County Personnel Policy.

SECTION XVI. Contract Administration

During the course of business the County will enter into various contracts. Contracts shall be signed by that authorized official in accordance with the guidelines of the purchasing policy. If the contract causes the County to spend money, it is to be preaudited and sufficient funds encumbered to cover all sums falling due under the contract. Any obligation incurred in violation of this subsection is invalid and may not be enforced.

In accordance with NCGS 143-131 informal bids are required for purchase of apparatus, supplies, materials, and equipment of between \$30,000 and \$90,000 and on construction or repair contracts between \$30,000 and \$499,999.

In accordance with NCGS 143-129 formal bids are required for purchase of apparatus, supplies, materials, and equipment of \$90,000 or above and on construction or repair contracts \$500,000 or above.

Contracts may be entered into on behalf of the County as outlined below:

Purchase of apparatus, supplies, materials, and equipment	Up to \$29,999 \$30,000 +	Purchasing Director County Manager
IT Related Purchases	Up to \$29,999 \$30,000 +	IT Director County Manager
Construction or repair contracts	Up to \$29,999 \$30,000 - \$499,999 \$500,000 and above	Purchasing Director County Manager Board of Commissioners
Change Orders	Up to \$99,999 \$100,000 +	County Manager Board of Commissioners
Services	Up to \$29,999 \$30,000 - \$149,999 \$150,000 and above	Purchasing Director County Manager Board of Commissioners
Leases Only applies when County is Lessor Over 1 year requires Board approval	Up to \$29,999 \$30,000 - \$99,999 \$100,000 and above	Purchasing Director County Manager Board of Commissioners

Additionally, the County Manager is authorized to enter into and execute change orders on construction contracts in amounts up to \$99,999 when the appropriate budget or capital project ordinance contains sufficient appropriated but unencumbered funds.

SECTION XVII. County Capital Improvement Plan & Board of Education Capital Improvement

The Board of Commissioners hereby approves the County Capital Improvement Program and the funding plan which will continue to cover current year expense and contribute to the reserve for future debt payments and pay go projects. For Fiscal Year 2020-21 this will equal 6.69 cents on the tax rate. The Board of Commissioners hereby approves the Board of Education Capital Improvement Program and the funding plan which will continue to cover current year expense and contribute to the reserve for future debt payments and pay go projects. For Fiscal Year 2020-21 this will equal 4.55 cents on the tax rate. The Board of Commissioners hereby approves transferring \$588,653 from the County Capital Improvement Program to the Board of Education Capital Improvement Program for Fiscal Year 2020-21.

SECTION XVIII. Emergency Response Vehicle Replacement

The Board of Commissioners gives the replacement of emergency response vehicles the top priority while also seeking to minimize the growth of the fleet. Therefore, vehicles shall be replaced on a one-for-one basis absent a program expansion approved by the Board of Commissioners or the County Manager.

SECTION XIX. Encumbered Funds

Operating funds encumbered on the financial records as of June 30, 2020, are hereby re-appropriated to this budget.

Funds for the FY 20/21 budget will not be encumbered for vehicles and capital items any earlier than September 1st, and may be further delayed at the County Manager's discretion.

SECTION XX. Lottery Funds Application

The Board of Commissioners gives the authority to the Chairman to sign and approve applications for North Carolina Education Lottery funds that have been allocated by the State.

Section XXI. - New Positions

The hiring for new positions and the effective date for the COLA should be no earlier than September 1st, and may be further delayed at the County Manager's discretion.

Section XXII. - Fee Schedule and Holiday Schedule

The proposed Fee Schedule and Holiday Schedule for FY20-21 are hereby incorporated by into this Budget Ordinance.

SECTION XXIII. This ordinance and the budget documents shall be the basis for the financial plan for the County of Onslow for the 2020-2021 Fiscal Year. The County Manager and the Finance Officer shall administer the Budget. The Finance Officer shall establish and maintain all records, which are in concurrence with this Budget Ordinance and the appropriate Statutes of the State of North Carolina.

This ordinance shall become effective on July 1, 2020.

Adopted this the 1 day of June 2020.

ATTEST:



ONslow COUNTY
BOARD OF COMMISSIONERS

Jack Bright

Jack Bright
Chairman

Julie S. Wand

Julie S. Wand
Clerk to the Board



Onslow County – Holiday Schedule

Fiscal Year 2020-2021

HOLIDAY	OBSERVANCE DATE(S)	DAY OF WEEK
Independence Day	July 3, 2020 July 6, 2020	Friday Monday
Labor Day	September 7, 2020	Monday
Veteran’s Day	November 11, 2020	Wednesday
Thanksgiving	November 25, 2020 November 26, 2020 November 27, 2020	Wednesday Thursday Friday
Christmas	December 24, 2020 December 25, 2020 December 28, 2020	Thursday Friday Monday
New Year’s Day	January 1, 2021	Friday
Martin Luther King, Jr. Day	January 18, 2021	Monday
Good Friday	April 2, 2021	Friday
Memorial Day	May 31, 2021	Monday

ONslow COUNTY
FEE SCHEDULE & CHARGES
FISCAL YEAR 2020-2021



EFFECTIVE JULY 1, 2020


Jack Bright, Chairman



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ALL DEPARTMENTS

Bad Check or Electronic Payment Fee	\$ 25.00	Each
Copy of Audit	\$ 15.00	Each
Copies	\$ 0.10	Each
County Flags (Screen Print)	\$ 50.00	Each
County Flags (Sewn)	\$140.00	Each
County License Plate	\$ 5.00	Each

Airport

Public Parking		
Less than 15 minutes	No charge	
Per Hour	\$ 2.00	
Maximum Per Day	\$ 9.00	
Lost ticket fee	\$ 9.00	per day (min. 1-day charge)
Weekly Rate	\$54.00	7 days

Employee/Tenant Parking Rates		
Parking Cards	\$120.00	bill semi-annually
Replacement Card	\$ 50.00	
2nd Sticker	\$ 10.00	
Non-Based Crew Member	\$300.00	Annual parking & annual card fee
Quarterly fee for Non-Based Crew Member	\$ 75.00	
Airside Vehicle Privilege Fee (non SIDA)	\$ 30.00	Ramp Permit Fee Annual
Replacement Sticker for ramp access	\$ 10.00	

Airside Fees		
Airside Business Fee - non tenant		
Annual	\$500.00	July-June
Single Use	\$250.00	Up to 10 days
Signatory aircraft landing fee	\$ 1.84	Thousand pounds, \$25.00 minimum or by contract
Non-Signatory Aircraft landing fee	\$ 2.00	Thousand pounds, \$200.00 minimum per operation
Non-Tenant Charter Terminal Fee	\$400.00	Per turn charter
Tiedown fee	\$ 55.00	Per Month
Aircraft overnight parking fee	1st night included in landing fee. Each additional night will be charged 1/2 the current landing fee.	

Ground Transportation		
Driver Permit per driver	\$ 20.00	Per year
Vehicle/Driver Exchange fee	\$ 20.00	Per year
Taxi Application/Business fee	\$855.00	annually with Annual CPI adjustment July 1
Commercial Ground Shuttle (per vehicle)	\$250.00	Per year 1 st vehicle, \$50 each add vehicle
Rental Car Contract Facility Charge	\$ 3.50	Per contract per day (Limited to 10 days)
TNC Pickup Fee	\$ 2.00	Per pick-up or by contract.

ARFF Index (Fire Fighting Upgrade)		
Index B (5AM to Midnight)	No Charge	
Index B (Midnight to 5AM)	\$ 40.00	Per hour (2 hour min.)
Index C (5AM to Midnight)	\$ 40.00	Per hour (2 hour min.)
Index C (Midnight to 5AM)	\$ 80.00	Per hour (2 hour min.)

Security Fees		
Background Checks & Security Badges/Keys		
Fingerprinting Fee	\$ 40.00	
Ink Fingerprinting	\$ 10.00	
Security Badge (STA & CHRC)	\$ 75.00	
Security Badge (STA Only)	\$ 45.00	
Security Badge (CHRC) Taxi Driver	\$ 50.00	
Security Badge Renewal	\$ 40.00	New badge fees apply if not renewed within 2 months of expiration date
Airport Issued Keys (Additional)	\$ 10.00	each
Lost Replacement Badges/Keys		
1 st Lost Replacement ID Badge or Key	\$ 50.00	each
2 nd Lost Replacement ID Badge or Key	\$100.00	each
Penalties Assessed to employer for not returning ID Badges/Keys ¹		
TSA Regulated SIDA Badges	\$250.00	Badge
TSA Regulated Sterile Area or AOA (GA) Badge	\$100.00	Badge
Non-TSA Regulated Badges (Taxi, etc.)	\$ 50.00	Badge
Airport Issued Keys	\$ 25.00	Key
Re-coring Fees	\$170.00	each
Ramp Security Fee	\$ 40.00	Per hour (2 hour min.)
Safety and Security Violations		
First Violation	\$ 50.00	Or 1 day suspension-Requires retraining
Second Violation	\$ 150.00	Requires re-training and 3-day suspension of access privileges
Third Violation	\$ 250.00	Access privileges revoked

Miscellaneous Fees		
Administrative Charge	Cost + 15%	Sales tax will be charged when applicable
Business Permit Application fee	\$100.00	each
Copies	\$.10	per page
Incoming & Outgoing Fax	\$ 1.00	per page
Fuel Flowage Fee (where applicable)	\$.08	
Maintenance Fee Per Man Hour	\$ 50.00	
Conference Room Rental-Small	\$ 25.00	per hour, minimum 2 hours
	\$200.00	maximum
Conference Room Rental-Large	\$ 50.00	per hour, minimum 2 hours
	\$400.00	maximum
Conference Room Cleaning Fee	\$100.00	if applicable
Parking Fine	\$ 10.00	\$2.00 Administration/\$8.00 Fine
Late Fee Penalty	1 1/2%	Percentage of the outstanding balance due to the Airport.

ANIMAL SERVICES

Adoption fees						
	Dogs	Cats	Ferrets	Horses and Goats	Rabbits, Guinea Pigs, Pot Belly Pigs & Rodents	Fowl
Special Adoption Fee ^{2,3}	\$110.00	\$80.00				
Clear the Kennels	\$ 80.00	\$50.00				
Rescue Partner Fee ⁴	\$ 10.00	\$10.00				
Adoption Fee ¹	\$140.00	\$100.00	\$ 50.00	\$ 50.00	\$ 25.00	\$ 5.00

¹ Adoption fee including spay/neuter, microchip and initial vaccines for dogs and cats. All provisions of the adoption contract shall remain in effect.

² Adoption fee for special events, animals deemed as special needs by management and residents of Onslow County who are over sixty years of age. A valid photo ID must be produced at the time of adoption, which shall verify age and current address. Fee shall not apply to dogs or cats under six months of age.

³ Adoption fee for special events held to reduce the number of animals in the shelter.

⁴ A base administrative fee per animal for Rescue Partners approved by the shelter and designated as 501c3 non-profit organizations. This fee does not include any additional vetting services.

An adoption application is required to be filled out by all adopters. Adopters must be (18) years of age to adopt a pet from Animal Services. Animal Services staff must approve all adoption applications. Onslow County Animal Services reserves the right to disapprove an adoption application.

Other Fees		
Rabies Vaccination	\$ 10.00	
Heartworm Test	\$ 15.00	
FIV/FelV Combo Test	\$ 25.00	
SNAP 4Dx Test	\$ 25.00	
Impound Fee	\$ 40.00	
Daily Board	\$ 20.00	Each Day
Impound (Livestock)	\$ 50.00	
Daily Board (Livestock)	\$ 30.00	Each Day
Owner Surrender with Transport	\$ 40.00	
Owner Surrender Euthanasia Request	\$ 50.00	
Owner Surrender	\$ 10.00	Per Animal
Owner Surrender	\$ 25.00	Per Litter
Microchip	\$ 20.00	
Health Certificate	\$ 40.00	
Cat Trap Deposit	\$ 50.00	
Bite Investigation Confinement	\$ 250.00	
Potentially Dangerous Dog Annual Registration	\$ 200.00	
Dangerous Dog Annual Registration	\$ 300.00	
Copies	\$ 0.10	Per page

Citations/Violations				
		1 st	2 nd	3 rd
Violation of County Ordinance	All	\$ 50.00	\$100.00	\$250.00

BOARD OF ELECTIONS

Voter Registration list	\$.03	per name
Voter list on gummed labels	\$.035	per name
Voter list on floppy disk	\$ 15.00	per hour-minimum \$ 25.00
Filing fees	1%	of salary for position

CENTRAL PERMITTING

Residential

- 1) Fees are based on square footage **NOT** cost of construction.
- 2) Trade permit is considered standalone electrical, mechanical or plumbing work that **DOES NOT** include building.
- 3) **Permit fees will be doubled** if not obtained prior to construction. Construction is any activity following digging for footings.

	New	Addition	
Building	\$550.00		1 st 1,000 SF + \$.27/SF over 1,000 SF, Additional \$50 flood & \$10 HORF if applicable
		\$ 65.00	+ .12 per SF, Additional trade fees & \$50 zoning, \$50 flood & \$10 HORF if applicable
Mechanical	\$ 65.00		
		\$.08	per heated SF*
Fuel Piping	\$ 65.00		+ (\$20.00 per additional appliance)
Plumbing	\$ 65.00		
		\$.08	per SF*
Electrical	\$ 65.00		
		\$.08	per SF*
Electrical Upgrade		\$ 15.00	per panel

Minimum Permit/Inspection Fee e.g. signs, swimming pools	\$ 65.00	
Homeowners Recovery Fund (General Contractors Only)	\$ 10.00	
Electrical Service Pole	\$ 65.00	
Refrigeration	\$ 65.00	For 1 st TON + \$ 20.00 for each additional TON (Max. \$600.00)
Moved house	\$ 150.00	
Moved house with renovations	\$ 150.00	+ minimum applicable Trade Fee
Docks & Piers	\$ 65.00	+ \$.12 per SF
Bulkhead/Seawall/Retaining Wall	\$ 65.00	+ \$.12 per LF
Single Wide Manufactured Home (up to 16 ft.)	\$ 300.00	(including MFH recycle fee & zoning fee)
Multi Wide Manufactured Home (> 17 ft.)	\$ 350.00	(including MFH recycle fee & zoning fee)
Modular Homes	\$ 50.00	+ .22 per SF*(Includes all trade fees & zoning)
		Additional \$50 flood & \$10 HORF is applicable
Demolition	\$ 130.00	
Scheduled Consultation (office or site)	\$ 65.00	
Plan Review	\$ 75.00	Required for Commercial-Optional for Residential(Non-refundable)
Temporary Power Inspection	\$ 50.00	NCDOI requirement

Fire Code Enforcement (Residential)		
Sprinkler System	\$ 125.00	+ 2.00 per sprinkler head
Assisted Living & Group Homes Fire	\$ 65.00	(Annual)
Assisted Living & Group Home	\$100.00	(New)
Code: Re-Inspection Fee	\$ 50.00	(Applied if inspection is NOT READY or FAIL)
Code: One Free Re-Inspection Fee		Per Trade

* Apply minimum Fee

Commercial

- 1) Fee based on square footage NOT cost of construction.
- 2) Trade permit is considered standalone electrical, mechanical or plumbing work that DOES NOT include building.
- 3) Permit fees will be doubled if not obtained prior to construction. Construction is any activity following digging for footings.

Minimum Permit/Inspection Fee	\$100.00	e.g. signs, swimming pools
Building: (Additions –Alteration-Accessory-New)	\$.20	per 1 st 1000 SF - \$.15 over 1000 SF
		Additional trade fees & \$50 zoning, \$50 flood & \$10 HORF if applicable
Trade: Mechanical	\$100.00	(per unit)
Mechanical (addition-alteration-accessory-new)	\$.10	1 st 1000 htd SF .08 over 1000 htd SF
Fuel Piping	\$100.00	+ \$20.00 per additional appliance
Trade: Plumbing	\$100.00	
Plumbing	\$ 10.00	per fixture (commercial new also)
Plumbing (addition-alteration-accessory-new)	\$.10	1 st 1000 SF .08 over 1000 SF
Trade: Electrical	\$100.00	
Electrical (addition-alteration-accessory-new)	\$.10	per 1 st 1000 SF .08 over 1000 SF
Electrical Upgrade/Change Out	\$ 100.00 + \$ 15.00	Trade fee \$100 + \$15 per panel
Electrical Service Pole	\$ 65.00	
Cell Tower Alteration	\$200.00	
Refrigeration	\$100.00	For 1 st TON +\$20.00 for each Additional TON (Max. \$600.00)
Moved house	\$150.00	
Moved house with renovations	\$150.00	+ minimum applicable Trade Fee
Docks & Piers	\$100.00	+ .12 per SF
Bulkhead/Seawall/Retaining Wall	\$100.00	+ .12 per LF
Modular	\$ 50.00	+ .22 per SF Trade fees & zoning fee additional if applicable.
Plan Review	\$ 75.00	hour
Shell Permit	\$500.00	Building + Minimum Plumbing + Fire+ Plan Review + Applicable Specialty
Upfit		Minimum/4 Trades + Fire +Plan Review+ Applicable
Fuel tanks	\$100.00	per tank
Demolition	\$200.00	
Cooking Hood (Commercial grade)	\$ 100.00	Type II
	\$ 200.00	Type I
RV Sites, Campgrounds, Park-Electric	\$100.00	+ \$10 Per campsite
RV Sites, Campgrounds, Parks-Plumbing	\$100.00	+ \$10 Per campsite
Solar Farm-Building	\$.01	Per panel SF
Solar Farm-Electrical	\$.02	Per panel SF
Scheduled Consultation (office or site)	\$ 65.00	

Fire Code Enforcement Commercial		
Construction <5000 sq. ft.	\$100.00	
Construction <10000 sq. ft.	\$150.00	
Construction >10000 sq. ft.	\$300.00	
Sprinkler system	\$ 125.00	+ 2.00 per sprinkler head
Fire Alarm & Fire Pump	\$100.00 + \$ 3.00	\$100 fee + \$3 per device
A.L.E. (Alcohol License)	\$100.00	
Occupancy inspection	\$100.00	
Fireworks (Retail/Sales Included Tent)	\$100.00	
Fireworks (Display – show)	\$200.00	
Assisted Living & group Home (Annual)	\$ 65.00	
Assisted Living & group Home (New)	\$125.00	
Code: Re-Inspection Fee	\$ 50.00	(Applied if NOT ready or FAIL)
Code: One Free Re-Inspection Fee		Per Trade

COOPERATIVE EXTENSION

Grain Drill Rent	\$ 10.00	per day plus \$4.00 per acre
CPR/1st Aid/AED Certifications	\$ 40.00	American Red Cross Certifications
Master Gardener Volunteer Training Course	\$ 125.00	
Cooking classes	\$ 30.00	
4H Summer classes - 1/2 days	\$ 45.00	
Wetland Wonders Camp (5 days of camp)	\$ 85.00	
Rabbit Project	\$ 10.00	
Various Workshops provided by the 4H Program, Family and Consumer Science, and the Water Quality Program	\$ 20.00	
NC Safe Plates Certification	\$ 125.00	
Pesticide Books	\$ 48.00	
So Easy to Preserve Cookbooks	\$ 18.00	

Discovery Gardens Rental Fees				
Discovery Garden Rental				
Non-peak ¹	\$100.00	Per hour	Space on lawn mall	
Peak ²	\$125.00	Per hour	Space on lawn mall	
Discovery Garden & Farmers Market Rental				
Non-peak ¹	\$150.00	Per hour	Space on lawn mall and access to Farmers Market	
Peak ²	\$175.00	Per hour	Space on lawn mall and access to Farmers Market	
Security Deposit	\$150.00		Due at the time of reservation	

1. Non-peak hours are 8:00 AM to 5:00 PM Monday – Friday
2. Peak hours include after 5:00 PM Monday – Friday, Weekends & Holidays

EMERGENCY MANAGEMENT

Hazard Material Fees		
Emergency Support Vehicle	\$200.00	Per hour
Fire Department Engine	\$200.00	Per hour
Manpower	\$ 15.00	Per hour per person
Rental Equipment	At costs	
Supplies and Materials	At costs plus 15%	
No charge		Less than an hour
Dept. of Emergency Services Personnel	\$ 34.25	Per hour
Dept. of Emergency services Vehicles	\$ 25.00	Per hour
Command Communications Vehicle	\$200.00	Per hour

E-911

Surcharge Rate	\$ 1.00	Per phone customer
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EMERGENCY MEDICAL SERVICES

BLS Non-Emergent	\$400.00	
BLS Emergent	\$500.00	
ALS Non-Emergent	\$450.00	
ALS1 Emergent	\$550.00	
ALS2 Emergent	\$713.79	
ALS-1 Treat (No Transport)	\$100.00	
ALS-2 Treat (No Transport)	\$250.00	
Mileage	\$ 11.50	Per mile
Stand by Fee (ambulance)	\$ 40.00	Per 30 minute interval 2 hour min
Stand by Fee (QRV)	\$ 30.00	Per 30 minute interval 1 hour min

SMAT III, MCI Unit Fees

Emergency Services Personnel	\$ 34.25	Per hour per person
Other Personnel	\$ 15.00	Per hour per person
Rental Equipment	At Cost	
Disposable Supplies/Materials	At Cost + 15%	
SMAT III Trailer w/Tow Vehicle	\$200.00	Per hour
MCI Trailer w/Tow Vehicle	\$200.00	Per hour
Personnel Transport Vehicles	\$ 25.00	Per hour

GIS

	Print Size						
	8.5 x 11	11 x 17	20 x 20	24 x 24	24 x 36	30 x 30	36 x 48
Aerial Map Print	\$ 3.00	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00
Buffer Map Print	\$ 2.00	\$ 2.00	\$ 4.00	\$ 4.00	\$ 6.00	\$ 6.00	\$ 8.00
Buffer with Table Map Print	\$ 3.00	\$ 3.00	\$ 5.00	\$ 5.00	\$ 7.00	\$ 7.00	\$ 20.00
Flood Map Print	\$ 3.00	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00
Property Lines Map Print	\$ 2.00	\$ 2.00	\$ 4.00	\$ 4.00	\$ 6.00	\$ 6.00	\$ 8.00
Zoning Map Print	\$ 3.00	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00
Soils/Topo Map Print	\$ 3.00	\$ 5.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 20.00
Street Map	42 x 83	\$ 50.00					

GOVERNING BODY

BOC Agenda Package		
Full	\$ 50.00	Special Meetings, BOC Meetings and Other Meetings per fiscal year
Six months or less	\$ 25.00	Special Meetings, BOC Meetings and Other Meetings
Mailed Agenda Memo	\$ 20.00	Per fiscal year
Notice of Meetings	\$ 10.00	Per year

GOVERNMENT FACILITY RENTAL

Facility	County Department	Affiliate		Non-Affiliate	
		2 Hour Minimum	Each Additional Hour	2 Hour Minimum	Each Additional Hour
Multipurpose Complex					
Multipurpose Room	No Charge	\$ 50.00	\$ 25.00	\$ 100.00	\$ 50.00
Government Center					
Training Room	No Charge	\$ 50.00	\$ 25.00	\$ 100.00	\$ 50.00
Commissioners Chambers	No Charge	\$ 100.00	\$ 50.00	\$ 200.00	\$ 100.00
Kitchen	No Charge	\$ 50.00	\$ 25.00	\$ 100.00	\$ 50.00
Service					
Housekeeping	No Charge ¹	\$ 50.00	\$ 25.00	\$ 50.00	\$ 25.00
IT Support	No Charge ²	\$ 90.00	\$ 45.00	\$ 90.00	\$ 45.00
Table Linens	No Charge ³	\$ 4.00 Each		\$ 4.00 Each	

Security Deposit of \$150.00 or 25% of rental fee (whichever is greater) is due at the time of reservation.

¹ County Departments are expected to clean the area and leave it as it was found. If housekeeping staff are necessary, any overtime expenses incurred will be charged to the department.

² Overtime expenses incurred will be charged to the department.

³ Dry-cleaning expenses will be charged to the department.

HEALTH

ENVIRONMENTAL HEALTH

Improvement Permit Application Fees		
Individual Dwelling Unit	\$ 325.00	One house or manufactured home, up to 4 Standard RV's or up to 2 park model RV's
Multiple Dwelling Units on Common Wastewater System	\$ 162.50	Per Unit, up to 4 standard RV's equals one unit, up to 3 park model RV's equals one unit
Individual Non-residential/Commercial Unit	\$ 325.00	
Multiple Non-residential/Commercial Units on Common System	\$ 162.50	Per Unit
Engineer Option Permit		
Improvement Permit Application -Individual Dwelling Unit	\$ 97.50	
Improvement Permit Application -Multiple Dwelling Units on Common Wastewater System	\$ 48.75	Per Unit
Improvement Permit Application-Individual Non-residential/Commercial Unit	\$ 97.50	
Improvement Permit Application-Multiple Non-residential/Commercial Units on Common System	\$ 48.75	Per Unit
Construction Authorization Application Type I, II, IIIa, IIIc-g	\$ 97.50	
Construction Authorization Application Type III b	\$ 127.50	
Construction Authorization Application Type IV	\$ 187.50	
Construction Authorization Application Type V	\$ 247.50	
Construction Authorization Application Type VI	\$ 300.00	
Refund Policy	\$ 40.00	Full minus revisit fee (site not documented) by letter fee
Building Permit Site Visit Required		
Existing Septic System Inspection	\$ 75.00	
Construction Authorization Application Fees		
Type I, II, IIIa, III (c-g)	\$ 325.00	
Type III b	\$ 425.00	
Type IV	\$ 625.00	
Type V	\$ 825.00	
Type VI	\$1000.00	
Other Wastewater Permit Application Fees		
Change of Use	\$ 150.00	Evaluate existing system for different use
Existing Wastewater System Operation Permits	\$ 150.00	Creating a permit for an existing wastewater system when no copy of permit in file
From gravity to effluent pump system	\$ 200.00	
From any other trench type to LPP	\$ 400.00	
Adding any type V pretreatment device	\$ 600.00	
Revised Construction Authorization-Only	\$ 100.00	
Revised Improvement Permit -Only	\$ 100.00	Changes in wastewater system type or location within previously approved site
Swimming Pool Permit Application Fees	\$ 225.00	
Plan Reviews		

Food Service Establishments	\$ 250.00	
Swimming pools	\$ 250.00	
Food Service & Lodging Establishments - Remodel of existing facility	\$ 125.00	Building Permit Required
Mobile Food Unit & Commissary	\$ 75.00	
Lodging	\$ 400.00	
Childcare	\$ 250.00	
Food Establishments		
Temporary Food Establishments	\$ 75.00	
Limited Food Services Establishments	\$ 75.00	
Other Fees		
Transitional Lodging Fee	\$ 200.00	
Administrative Expedited	\$ 150.00	
Operations Permit Revision	\$ 100.00	

Water Sample Application Fees		
All samples (each)		
Inorganic Chemical	\$ 100.00	
Pesticide	\$ 100.00	
Herbicide	\$ 100.00	
Petroleum	\$ 100.00	
Volatile Organic Chemicals	\$ 100.00	
Drinking well water sample Kit excluding VOC	\$ 100.00	
Drinking well water sample kit including VOC	\$ 250.00	
Well Site Permit Application Fee		
Well permit & first samples	\$ 400.00	
Tattoo Artist Permit Application Fee		
Tattoo artist permit	\$ 400.00	Each
Temporary Tattoo Permit	\$ 100.00	
Revisits		
Site or business not ready for eval/inspect/permit as applicable	\$ 65.00	
Food Service Classes		
Each participant	\$ 5.00	
Migrant Camp Inspection		
Existing Septic System Inspection	\$ 100.00	
Authorization to Connect to A Manufactured Home Park		
Less than 50 Septic Systems in park	\$ 75.00	
50 to 100 Septic Systems in park	\$ 100.00	
Greater than 100 Septic Systems in park	\$150.00	

Health Clinics

General Visit Codes						
	Level I	Level II	Level III	Level IV	Level V	
MD Consult	\$104.00	\$185.00	\$194.00	\$239.00	\$406.00	
Office Visit (OV)	Brief	Problem Focused	Expanded Problem Focused	Detailed	Comprehensive	Comprehensive
New Patient		\$ 79.00	\$137.00	\$198.00	\$307.00	\$389.00
Established Patient	\$ 40.00		\$ 79.00	\$134.00	\$200.00	\$270.00

Family Planning					
Preventive Medicine	Age 9-11	Age 12-17	Age 18-39	Age 40-64	Age 65+
New Patient	\$218.00	\$218.00	\$218.00	\$218.00	\$255.00
Established Patient	\$190.00	\$190.00	\$190.00	\$190.00	\$208.00

Child Health					
Preventive Medicine	Age <1	Age 1-4	Age 5-11	Age 12-17	Age 18-20
New Patient	\$232.00	\$249.00	\$218.00	\$218.00	\$218.00
Established Patient	\$220.00	\$220.00	\$190.00	\$190.00	\$190.00

Note: Preventative Services & Office Visits will have the appropriate lab fees attached.

Family Planning Contraceptives-sliding scale		
Depo Provera contraceptive Injection	\$ 90.00	
IUD (LILETTA)	\$775.00	
IUD (MIRENA)	\$975.00	
IUD COPPER PARAGARD	\$905.00	
IUD Insertion	\$145.00	
IUD Removal	\$186.00	
Oral Birth Control Pill	\$ 10.00	Per Pack
Nuva Ring	\$ 30.00	Each
Contraceptive Implant Implanon/Nexplanon Device	\$1,000.00	
Contraceptive Implant Implanon/Nexplanon Insertion	\$200.00	
Contraceptive Implant Implanon/Nexplanon Removal	\$200.00	
Contraceptive Implant Implanon/Nexplanon Removal with Reinsertion	\$255.00	
Emergency Contraceptive: Ella	\$ 25.00	
Transdermal Patch	\$ 90.00	

Maternal Health		
Childbirth Education classes	\$ 25.00	per hour (1 unit = 1 hour)
Parenting Education classes	.00	per attendance
Postpartum HV: mat assessment	\$ 249.00	2, 3
Postpartum Care after Delivery	\$ 200.00	
RHO D Immune Globulin	\$ 165.00	
17P-Makena	\$ 30.00	+ injection fee
Makena Injection	\$ 20.00	
Pregnancy Risk Screening Incentive	\$ 65.00	1, 2
Ante partum/post-partum Incentive	\$ 165.00	1, 2
Ante partum Care	\$ 817.00	4-6 visits
Ante partum Care	\$1,461.00	7 or more visits
Intermediate Smoking & Tobacco use Cessation Counseling	\$ 35.00	Per session
Intensive Smoking & Tobacco use Cessation Counseling	\$ 50.00	Per session

Adult Health Promotions (sliding scale)		
Colposcopy without biopsy	\$ 210.00	
Colposcopy with biopsy	\$ 300.00	
Cryosurgery	\$ 175.00	
Endometrial Biopsy	\$ 213.00	
Endocervical curettage	\$ 250.00	
LEEP – Cervix	\$ 562.00	
Polypectomy	\$ 250.00	
Vulva Biopsy	\$ 170.00	
Vaginal Biopsy	\$ 170.00	
Office Visit, Brief ^A	\$ 40.00	
GYN Exam ^B		
Glucometer Calibration	\$ 10.00	Per machine, 1
TB skin test (TST)	\$ 25.00	1
TB Screen form completion (HX of + TST)	\$ 25.00	1
TST Read Only (administered by another office)	\$ 15.00	1
Health Education Presentations	Contract Price	Non-county organizations, 1
Health Promotion/prevention package	Contract Price	for industry, civic groups, etc., 1

^A Colposcopy-Vaginal Biopsy service in Adult Health Promotions are for OCHD established patients only. If an outside referral is received, the prospective patient must be established by receiving an OV brief visit as a records review.

^B See OV Expanded thru Comprehensive (new/estab.) Fee to be determined at time of exam based on components address by provider, plus any additional labs and stool for Occult Blood, if age =>40.

Nutrition Services		
Menu Planning	\$ 50.00	Hour
Medical Nutrition Therapy-Initial Assessment	\$ 50.00	Each - 15 minutes
Medical Nutrition Therapy-Re-assessment & Intervention	\$ 35.00	Each - 15 minutes
Medical Nutrition Therapy-Group	\$ 300.00	Each - 30 minutes
Diabetes Prevention Education Class	\$ 100.00	
Diabetes Self-Management Training-Individual	\$ 60.00	Each - 30 minutes
Diabetes Self-Management Training-Group	\$ 30.00	Each - 30 minutes
Weight Loss Program-Minimum 10 per class	\$ 10.00	Per 1 Hour class, 1

Communicable Disease		
Registered Nurse Service	\$ 75.00	Per 15 minutes 2, 3
Venereal Wart Treatment	\$250.00	

Child Health (sliding scale)		
Well Child Screening See age appropriate CPT		
Oral Evaluation	\$ 54.00	Medicaid Only
Topical Fluoride Varnish	\$ 46.00	
Developmental Testing	\$ 15.00	
Health Risk Assessment	\$ 15.00	
Newborn assessment	\$249.00	2, 3
Hearing Screening	\$ 21.00	3
Vision Screening	\$ 40.00	3

Health Promotion Classes		
BLS CPR Class	\$ 45.00	Without book
BLS CPR Class	\$ 75.00	With book
Heart Saver Class	\$ 50.00	With book

Immunizations

Travel Immunization Clinic Nurse Interview	\$ 50.00	glucose
Travel Consultation	\$ 50.00	

Immunizations (Purchased Vaccines)

**Immunizations Injection Fee(s) will be added to Vaccines in this section
Vaccines in this section are per vaccine & not subject to sliding fee scale**

Immunization Injection Fee	\$ 30.00	Each-1 st vaccine & Per subsequent vaccine(s)
Dtap	\$ 40.00	
Flu Vaccine (quadrivalent IM 6-35 months)	\$ 25.00	
Flu Vaccine (quadrivalent IM > 3 years)	\$ 25.00	
Fluzone High Dose	\$ 50.00	
Hepatitis A, Adult (per shot)(2)	\$ 80.00	Each
Hepatitis A for Children (per shot) (2)	\$ 40.00	Each
Hepatitis B, Adult (per shot)(3)	\$110.00	Each
Hepatitis B (pediatric) (per shot)(3)	\$ 45.00	Each
HIB vaccine prp-omp IM per	\$ 40.00	Each
HIB vaccine prp-t IM per	\$ 40.00	Each
HPV Gardasil (per shot) (3)	\$220.00	Each
IPV (polio)	\$ 50.00	
Japanese Encephalitis Vaccine	\$320.00	
Kinrix	\$ 60.00	
Diabetes x	\$ 50.00	
Meningococcal	\$130.00	
MenB	\$195.00	
MMR, Aged 19+	\$ 90.00	
Pediarix	\$100.00	
Pentacel	\$110.00	
Pneumococcal	\$120.00	
ProQuad (MMRV)	\$260.00	
Prevnar Vaccine	\$220.00	
Rabies IM	\$300.00	Pre-pay
Rotavirus	\$100.00	
Shingrix vaccine	\$165.00	
Td Tetanus Diphtheria	\$ 35.00	
Tdap (19 years of age and up)	\$ 60.00	
Typhoid Vaccine	\$105.00	
Twinrix (HepA/Hep B)	\$130.00	
Varicella	\$150.00	Pre-pay
Yellow Fever Vaccine	\$150.00	
Zostavax	\$245.00	

Immunizations (State Provided Vaccines)

No out-of-pocket expense from client/subject to Vaccine for Children (VFC) eligibility guidelines

Administrative Fee is Charged for Vaccines displayed below

Injection administration fee	\$ 30.00	Each-1 st vaccine & Per subsequent vaccine(s)
DT (Peds)	DtaP	Menactra
Hepatitis B, Peds/Adolescent (2)	Tdap	MMR(<19 & others)
Hib, 4 dose	Flu	Pediarix
Hib, 3 dose	HPV	Pneumonia
Tetanus Diphtheria (Td)	IPV	Prevnar
Varicella (Chickenpox)	Twinrix	Rotateq

Laboratory

In-House Lab-Sliding Fee Scale		
Notes: 1. When in-house lab is provided, no handling or collection is attached.		
2. Patients with medical insurance will have lab sheet sent to Spectrum marked insurance/private pay with insurance documentation attached.		
3. Labs ordered by outside providers are not honored by the OCHD.)		
4. Lab fees are in addition to Office Visits and Preventative Services		
Amines Test	\$ 6.00	Monitor
Blood Glucose	\$ 10.00	
Blood Glucose Analyzer	\$ 25.00	1 hour GTT
Cholesterol Analyzer	\$ 15.00	
Culture, Gonorrhea	\$ 20.00	
Culture, Urine	\$ 25.00	
Glucose tolerance 3 specimens	\$ 38.00	3 hours
Glucose tolerance >3 specimens	\$ 25.00	
Hemoglobin	\$ 10.00	
KOH	\$ 15.00	
pH, Vaginal Fluids	\$ 6.00	
Pregnancy Test (Urine)	\$ 20.00	
Stat Male Smear	\$ 15.00	
Urinalysis automated w/micro	\$ 15.00	
Urinalysis automated w/o micro	\$ 10.00	
Urinalysis non-automated	\$ 10.00	
Wet Mount/KOH Prep	\$ 15.00	
State Lab-Sliding Fee Scale		
Note: When State Lab is provided only the Venipuncture fee (Medicaid) will apply.		
Venipuncture Fee (HF)	\$ 15.00	
Blood Typing, ABO	HIV Antibody/Collection	Rubella/Marriage
Blood Typing, RH (D)	Pap Smear, Thin Prep	T3
Culture, Chlamydia	Parasitology/Stool & Ova	T4/Total Thyroxin
Culture, Enteric	Screening, Lead	Titer, Measles (Rubella) (Prenatal Only)
Culture, Herpes	Screening, Sickle Cell	TSH
Hepatitis B Surface Antigen	STS/RPR/Trust	
Outside Labs		
Notes: When outside (i.e., Spectrum) lab is provided to an insured (private insurance, Medicaid, etc.) client, the outside lab should be instructed to bill the insurance & client directly for reimbursement and that outside lab should be provided with all pertinent client insurance information.		
Biopsy will be directly billed to patient and/or private health insurance by outside lab.		
Labs ordered by outside providers are not honored by the OCHD.		
Lab fees are in addition to Office Visits and Preventative Services		
AFP Test (Chapel Hill)	\$100.00	1, Pre-pay + HF/CF
AST-SGOT	\$ 15.00	1, + HF/CF
CBC with differential	\$ 30.00	1, + HF/CF
Consultation PAP Smear	\$ 32.00	
Culture		
Throat	\$ 25.00	1, + HF/CF
Urine	\$ 25.00	1, + HF/CF
Cystic Fibrosis Testing	\$ 120.00	1, + HF/CF
Estradiol (GYN)	\$ 90.00	1, + HF/CF
FSH (Blood)	\$ 65.00	1, + HF/CF
Group B		
Strep Culture	\$ 40.00	1, + HF/CF
Strep Probe	\$ 20.00	1, + HF/CF
Hep C by PCR	\$ 95.00	1, + HF/CF
Hemoglobin A1C (Glycosylated Hgb)	\$ 40.00	1, + HF/CF

Hepatic Profile/Hepatic Function Panel	\$ 40.00	1, + HF/CF
Hepatitis B Surface Antigen	\$ 20.00	1, + HF/CF
Herpes Serology (2) (each)	\$ 60.00	1, + HF/CF
HIV	No charge	
HPV Probe	\$ 55.00	
Interferon Gamma Release Assays	\$ 70.00	1, + HF/CF
Lead Screen	\$ 33.00	
LH (GYN)	\$ 65.00	1, + HF/CF
Lipid panel cardiac (LDL and HDL)	\$ 45.00	1, + HF/CF
Metabolic Profile		
Basic (SMAC7/Chem7)	\$ 40.00	1, + HF/CF
Basic Comprehensive (SMAC 12/Chem12)	\$ 60.00	1, + HF/CF
NAAT Urine Test (Chlamydia & Gonorrhea) (2)	\$ 60.00	1, + HF/CF
ABO	\$ 9.00	1, + HF/CF
RH(D)	\$ 9.00	1, + HF/CF
Antibody Screen RBC	\$ 31.00	1, + HF/CF
PAP Smear	\$ 55.00	
Pap Smear: Thin Prep	\$ 45.00	1, + HF/CF
Pregnancy Test		
Qualitative	\$ 30.00	1, + HF/CF
Quantitative	\$ 50.00	1, + HF/CF
Progesterone	\$ 23.00	1, + HF/CF
Prostate Specific Antigen (PSA) Lab testing	\$ 60.00	1, + HF/CF
RPR	\$ 25.00	
Screen, Sickle Cell Serum	No Charge	
Creatinine	\$ 25.00	1, + HF/CF
Prolactin	\$ 65.00	1, + HF/CF
Uric Acid	\$ 15.00	1, + HF/CF
T4 Free	\$ 45.00	1, + HF/CF
Thyroid Panel		
TSH (Thyroid Stimulating Hormone)	\$ 45.00	1, + HF/CF
T3 Uptake	\$ 40.00	1, + HF/CF
T4	\$ 49.00	1, + HF/CF
Titer		
Hepatitis A	\$150.00	1, + HF/CF
Hepatitis C	\$ 60.00	1, + HF/CF
Hepatitis B Surface Antibody	\$ 45.00	1, + HF/CF
Mumps	\$ 60.00	1, + HF/CF
Rabies	\$ 90.00	1, + HF/CF
Rubella (Measles) (Non-Prenatal)	\$ 70.00	1, + HF/CF
Rubeola (Non-Prenatal)	\$ 50.00	1, + HF/CF
Varicella (Chickenpox)	\$ 60.00	1, + HF/CF
Toxoplasma		
IGG	\$ 25.00	1, + HF/CF
IGM	\$ 25.00	1, + HF/CF
Triglycerides	\$ 20.00	1, + HF/CF
Venipuncture Fee (HF)	\$ 15.00	1
Vitamin D Testing	\$ 26.00	1, + HF/CF

1. This service is not subject to Sliding Fee Scale adjustment
2. Medicaid & Private Insurance only.
3. This Service billable to Medicaid & private insurance- no out-of-pocket expense for patient.
4. Performed at appropriate age in conjunction with Periodic well-child screening

Home Health & Hospice

Hospice		
Routine home care	\$150.00	Daily
Continuous home care	\$826.94	Daily
In-patient respite care	\$154.79	Daily
General in-patient	\$632.66	Daily

Home Health		
Public health nurse visit	\$125.00	Per visit
Home health aide	\$ 55.00	Per visit
Physical therapy	\$145.00	Per visit
Speech therapy	\$145.00	Per visit
Occupational therapy	\$145.00	Per visit
Medical social services	\$150.00	Per visit

HUMAN RESOURCES

NON-COBRA Admin. Fee (Retiree & LWOP Benefits)	5% of employee premiums
COBRA Admin. Fee	2% of employee premiums

LIBRARY

Fees		
Non-resident Library Card	Free	
Copies & Computer Printouts	\$.20	Per page/side
Visitor Pass for Computer Use	\$ 2.00	2 hours/pass
Fax	\$ 1.00	send or receive per page
Interlibrary Loan Service Fee	\$ 3.00	
Lost/Damaged Library Materials or Equipment	Cost +	of item plus overdue fee and \$3.00 processing fee
Lost Library Card	\$ 1.00	
Meeting Room	\$ 25.00	Non-governmental agencies
Past Due Account Processing Fee	\$ 10.00	
Proctor Fee	\$ 30.00	
Replacement Charges - Out of Print/No Price Materials		
Audio Books	\$ 30.00	Per item
Hardcover Books	\$ 25.00	Per item
Movies	\$ 15.00	Per item
Mass Market Paperbacks	\$ 8.00	Per item
Magazines	\$ 1.00	Per item
Music CDs	\$ 10.00	Per item
Storytelling Kits	\$ 60.00	Per item
Trade Paperbacks	\$ 15.00	Per item
Research Documents	\$ 5.00	Faxed/Mailed(less than 6 pages)
Used Book Sale		
Hardcovers	\$ 2.00	Per item
Magazines	\$.10	Per item
Movies & Audio Books	\$ 2.00	Per item
Newer Hardcovers	\$ 5.00	Per item (<6 months old)
Paperbacks	\$.50	Per item
Sets (6 or more)	\$ 5.00	
Trade Paperbacks	\$ 1.00	Per item

Fines		
Overdue Library Materials		
Books/Audio Books/ Movies/Magazines	\$.20	Per item, per day
Equipment	\$ 5.00	Per item, per day
Interlibrary loan materials	\$ 1.00	Per item, per day
Storytelling Kits	\$.50	Per item, per day

Changes approved by the Board of Trustees at their January 14, 2014 meeting.

MUSEUM

Book/Architectural History of Onslow County		
Book Sales	\$ 19.99	+ sales tax
Photographic Reproduction		
Private Use	\$ 10.00	10 per request
Commercial Use	\$ 30.00	Per request (25 images per request)
World Rights	\$150.00	
North American Distribution	\$100.00	Including publications, multimedia use and sale
Museum Gallery Admission		
Adult Admission	\$ 2.00	
Youth 3-18/student tours	\$ 1.00	
Summer Fun Family Pass (June 1 – October 1)	\$ 15.00	Per family/household
Museum Birthday Party Program	\$ 10.00	Per child-5 children minimum 15 maximum
Summer Day Camp Registration Fee	\$ 75.00	Per Student
Community Free Days		
Exhibit Opening	Free	
1st Sunday of November – Museum Fest	Free	
International Museum Day	Free	
Holiday Open House	Free	
Exhibit Luncheon/Lecture Fee		
Gallery Admission and lunch	\$ 8.00	Per person
Special Event Vendor's Fee		
Vendors to participate in special events	\$ 45.00	Per vendor
Educational Fees		
Genealogy Class	\$ 30.00	
Quilting Class Fee	\$ 15.00	
Cost of Fabric/Kit	\$ 9.50	
Out-of-County Educational Outreach Program (Programs for out-of-county school systems)	\$ 1.00	Per child/student

PARKS & RECREATION

Facility Rental			
	Per Hour	Per Day	Per Item
Picnic Pavilion Reservation	\$ 15.00		
Permit Fee			\$ 10.00
Park Employee On-Site Fee	\$ 20.00		
Grassy Area/Permit Fee			\$ 10.00
parks	\$ 25.00		
Athletic field	\$ 15.00	\$ 100.00	
Ball field Complex Multiple Fields	\$ 25.00	\$ 200.00	
Tennis Lights	\$ 15.00		
Tennis Court (s)	\$ 15.00	\$ 100.00	
Stage Area	\$ 25.00	\$ 150.00	
Festival Complex	\$ 60.00	\$ 360.00	

Registration Fees		
Summer Day Camp	\$ 260.00	Per 4 week Session
Additional Children in Family	\$ 250.00	Per 4 week Session
Summer Camp	\$ 70.00	Per 1 week Session
Instructional Classes		Varies per program/course
Participation Fee	\$ 10.00	per hour (minimum)
Counselor in Training Program	\$ 25.00	
Youth Athletic District Participant Fee Cheer	\$ 25.00	
Youth Athletic District Participant Fee Baseball & Softball	\$ 30.00	
Youth Athletic District Participant Fee T-ball	\$ 15.00	
Youth Athletic District Participant Fee Basketball	\$ 25.00	
Youth Athletic District Participant Fee Flag football	\$ 35.00	
Youth Athletic District Participant Fee Volleyball/ Cosmic Volleyball	\$ 20.00	
Youth Athletic District Participant Fee Dodgeball/Cosmic Dodgeball	\$ 15.00	
Athletic Registration Fee – Adult	\$ 10.00	
Special Event Participation Fee	\$ 15.00	
Team Fees		
Adult Softball	\$ 425.00	
Adult basketball	\$ 400.00	
Adult Flag Football	\$ 400.00	
Adult Dodgeball	\$ 400.00	
Adult Kickball	\$ 400.00	
Adult Volleyball	\$ 400.00	
Pickleball	\$ 30.00	2-person Team

Concession Fees-County Sponsored Events & Programs¹	
Hamburgers & Hotdogs	\$ 2.00
Chips & Candy	\$ 1.00
Popcorn-small	\$ 1.00
Popcorn-large	\$ 2.00
Water & beverages	\$ 1.00

1.Does not apply to District Hosted Concession Stands (Baseball, Softball, Basketball).

Vendor Fees		
	Large Events	Small Events
Food ¹ Vendors with 2 or less items	\$75.00	\$50.00
Food ¹ Vendors with 3 or more items	\$100.00	\$75.00
Arts & Crafts ^{1 & 2}	\$75.00	\$50.00
Commercial/Home Based Business ^{1 & 3}	\$85.00	\$60.00
Non-Profit ^{1 & 4}	\$25.00	\$15.00
Misc. Event Fee-Electricity		\$25.00
Misc. Event Fee-Additional Space		\$10.00 per ft.

Notes for Vendor Fees:

1. Additional fees apply for electricity and additional space.
2. Arts and Crafts: items that are hand-crafted, shows evidence of manual skills obtainable through a significant period of experience and dedication of one's own design and making. Examples: fine arts (painting, pottery, ceramics), heritage arts (candle making, woodworking, soap making, etc.), and decorative arts (jewelry making, stained glass, items made from recycled material)
3. Commercial and Home Based Business: items purchased from manufacturers or made from manufactured kits. Any goods or services that involves the sale, rental, or lease of those goods and services.
4. Non-profit: Organizations such as schools, churches, civic groups, charities, volunteer organizations

PLANNING-LAND USE

Subdivisions	
Major Subdivision Plans	
Sketch Plan	\$ 300.00
Preliminary Plan	\$ 400.00
Final Plat	\$ 200.00
Revisions to Preliminary Plats	\$ 200.00
Minor Subdivision Plans	\$ 200.00
Rural Subdivisions Plans	\$ 200.00
Commercial Site Plan	
Major Site Plan	\$ 300.00
Minor Site Plan	\$ 200.00
Zoning-Hearing	
Appeals	\$ 350.00
Text Amendments	\$ 350.00
Rezoning	\$ 400.00
Special Use	\$ 400.00
Buffer Waiver Application Fee	\$ 250.00
Variance	\$ 350.00
Zoning Fees	
Zoning Permit	\$ 50.00
Special Requirement Site Plans	\$ 125.00
Conditional Zoning Process Fee	\$ 450.00
Signs	
Master Sign Permit	\$ 200.00
On premise Sign (one)	\$ 50.00
On premise (multiple)	\$ 100.00
Temporary signs	\$ 50.00
Off premise	\$ 500.00
Cell Towers	
Tower (new)	\$ 50.00
Co-location	\$ 50.00
Miscellaneous Fees	
Ordinances	\$ 5.00
Comprehensive Plan Hard Color Copy(free on-line)	\$ 70.00
Minimum Housing/Solid Waste	
Appeal to Board of Appeals	\$ 350.00
CAMA	
CAMA Minor Permit	\$ 100.00
Flood	
Flood Development Permit	\$ 50.00

REGISTER OF DEEDS

Deeds	\$26.00	1-15 pages
	\$ 4.00	Each additional page after 15
Deeds of Trust (effective 10/1/2016 G.S. 161-10(a))	\$64.00	1-35 pages
	\$ 4.00	Each additional page after 35
Instruments in General	\$26.00	1-15 pages
	\$ 4.00	Each additional page after 15
Multiple original document references to be indexed on Assignments	\$10.00	Each after first reference
Multiple Instruments	\$10.00	Each additional instrument
Non-Standard document	\$25.00	Plus recording fee
Plats (Maps)	\$21.00	Per page
D.O.T Right of Way Plans	\$21.00	First page
	\$ 5.00	Each additional page
UCC Filings		
1 to 2 pages	\$38.00	
3 to 10 pages	\$45.00	
Over 10 pages	\$ 2.00	Each additional page
UCC-11	\$38.00	Per Debtor Name
	\$ 1.00	Per copy
Cancellations of Deeds of Trust	No fee	
Excise Stamp Tax	\$ 1.00	On each \$500.00 or fractional part thereof of the consideration
Uncertified Copies	\$ 0.10	Per page in house
	\$ 1.00	Per copy by mail
Certified copy of Document	\$ 5.00	First page
	\$ 2.00	Each additional page
Certified Copy of Plat	\$ 5.00	Per page
Notary Public Qualification	\$10.00	
Marriage Licenses	\$60.00	
Issuance Delayed Marriage	\$20.00	1 certified copy
Correction of Marriage	\$10.00	1 certified copy
Certified copies of Vitals	\$10.00	Each
Delayed Birth Registration	\$20.00	1 certified copy
Amendment to Vitals	\$10.00	
Legitimation	\$10.00	
Birth Certificate for persons over the age of 62	1 Free	When applying for Social Security
	\$10.00	Additional
Excessive Recording Data/For each indexed name over 20	\$2.00	Per name
Statewide Issuance of Births	\$24.00	
State Amendment Fee	\$15.00	
State Legitimation Fee	\$15.00	
State Expedite Fee	\$15.00	
Shipping & Handling for online Vitals Request	\$ 1.00	
Replacement Copy Key	\$ 5.00	
Multiple Copy Keys	\$ 5.00	
11X17 photo copies (in house)	\$ 0.20	Per copy
Credit Card Usage Fee	3%	Per transaction

SENIOR SERVICES

Meals (congregate & on wheels)	Consumer	Contribution ONLY
In home aide	Consumer	Contribution ONLY
Transportation (to sites)	Consumer	Contribution ONLY
Medical transportation	Consumer	Contribution ONLY
Newsletter subscription	\$ 10.00	Per year
Newsletter sponsorship – <i>Individuals</i>	\$ 20.00	Per month
Newsletter sponsorship - <i>Business</i>	\$ 35.00	Per month
Adult day care	\$ 35.00	Per day
Instructional Classes	\$ 35.00	Per student

SHERIFF

Incident Reports	\$.10	Per page
Fingerprinting	\$ 10.00	
False Alarms	\$ 25.00	
Concealed handguns:		
Firearm application fee	\$ 80.00	1st application (State-\$45/County-\$35)
	\$ 5.00	All subsequent (red card)
Duplicate Permit Fee	\$ 15.00	
Renewal of handgun permits	\$ 75.00	(State-\$40/County-\$35)
Concealed Handgun Fingerprinting	\$ 10.00	
Pistol permits	\$ 5.00	
ID Photos	\$ 5.00	
Civil Process	\$ 30.00	
Involuntary Commitment Transports		
Mileage rate	\$ 0.585	Per mile
Labor rate	\$ 50.00	Per hour
Precious Metals Dealer Permit	\$180.00	Each
Precious Metals Empl Per (N)	\$ 10.00	Each
Precious Metals Empl Per (R)	\$ 3.00	Each
Precious Metals Spec Occ Permit	\$180.00	Each

Detention Center	
Housing Federal Prisoners	TO BE DETERMINED

SOCIAL SERVICES

Application fee IV-D	\$ 10.00 to 25.00	Depending on income
Blood Test	\$ 69.00	per person
Child Day care	\$5.00 to \$290.00	Amount varies for income eligible client only, 1
Child Custody Investigation	\$600.00	Per household, 1

1. A sliding fee scale will be utilized to ensure that the lack of resources is not an obstacle to the receipt of quality services. A sliding fee scale will be utilized to ensure that the lack of resources is not an obstacle to the receipt of quality services.

SOIL & WATER CONSERVATION

Voluntary Ag District	\$ 50.00	
Additional Signs	\$ 25.00	
Contingent on Grant award and acceptance		
Equipment Rental Fee: \$10/Acre planted for 5 Acres or less (minimum \$40.00 rental fee)	\$ 10.00	Per Acre
Equipment Rental Fee: \$8/Acre planted for more than 5 acres	\$ 8.00	Per Acre
Equipment Rental Fee: \$40 per day kept (Maximum 4 days per customer)	\$ 40.00	Per day
Administrative Fee: \$35 service fee charged for returned checks	\$ 35.00	
Late Fee: \$50 late fee charged for equipment returned after 5pm of specified return date	\$ 50.00	
Cleaning Fee: \$15 cleaning fee for significant soil & misc. debris	\$ 15.00	
Cleaning Fee: \$10 fee for seed boxes left unclean upon return	\$ 10.00	
Late Payment Fee: Upon failing to pay amount due after the 30 day grace period and interest rate of 15% APR will be applied to unpaid balances	15% APR	

SOLID WASTE

Landfill			
	Effective 7/1/2020 through 9/30/2020	Effective 10/1/2020	
Municipal Solid Waste & Household Trash	\$ 47.00	\$ 55.00	Per ton (Includes furniture)
Minimum Municipal Solid Waste Fee	\$ 0.57	\$ 0.57	Per transaction
Recyclables	No Charge	No Charge	
Special Handling	\$ 58.00	\$ 58.00	Per ton (asbestos, etc.)
Minimum Special Handling Fee	\$ 0.60	\$ 0.60	Per transaction
Inert Debris	\$ 25.00	\$ 31.00	Per ton (yard waste, vegetative debris, brick, rocks, concrete, untreated /unpainted wood & uncontaminated dirt)
Minimum Land Clearing Inert Debris	\$ 0.31	\$ 0.31	Per transaction
Construction & Demolition	\$ 47.00	\$ 55.00	Per ton
Vehicle Weigh-ins	\$ 5.00	\$ 5.00	Each
State Disposal Tax	\$ 2.00	\$ 2.00	Per ton
Television & Computer Monitors	\$ 9.00	\$ 9.00	Each
Pallet Recycling Fee	\$ 25.00	\$ 35.00	Per ton
Minimum Pallet Recycling Fee	\$ 0.35	\$ 0.35	Per transaction
Mobile Home Disposal	\$200.00	\$200.00	Per mobile home
Container Site			
1-35 Gallon Bag	\$ 3.50	\$ 3.50	Each
36-64 Gallon Bag	\$ 4.50	\$ 4.50	Each
65-96 Gallon Bag & Up	\$ 6.50	\$ 6.50	Each
Brown Goods	\$ 10.00	\$ 10.00	Each Piece (Household Furniture)
Yard Waste	\$ 3.00	\$ 3.00	Each
Recyclables	No Charge	No Charge	
Tires			
Out of State Tires	\$.75	\$.75	Each
Tires on Rims	\$.25	\$.25	Each
Tires that do not qualify for free disposal	\$.75	\$.75	Each

TAX OFFICE

Bad Check or Electronic Payment Fee	\$ 25.00 or 10%	Of the check, whichever greater, maximum of \$ 1,000
Tax Reports or Scrolls	\$.10	Per page
Garnishment Fee	\$ 60.00	\$30.00 fee per notice - to Taxpayer and Garnishee-charged to taxpayer (GS 105-368(g) and 1A-1, Rule 4(j))
Advertising Fee	\$5.00	Statutory fee for delinquent tax notices, based on a rate to cover the publication cost per parcel. (GS 105-36 (d)).
Certified Copy	\$ 5.00	Each
Property record card (in office)	\$.10	Per page
Property record card (mail)	\$ 1.00	Each + .50 each add'l page
Bond Letter	\$ 5.00	Each
Municipal Tax Collection Fee	1 %	Up to 95% of Current Levy
	1 %	Delinquent taxes
	5 %	Current Levy above 95%
Beer Off Premises License	\$ 5.00	
Beer on/off premises license	\$ 25.00	
Wine on/off premises license	\$ 25.00	
Motor Vehicle Gross Tax Receipts	5% penalty for failure or refusal to file a return or to pay the tax by the 15th of each month, not to exceed 25% of the tax or \$5.00 whichever is greater. 10% penalty for failure to pay the tax when due, with a minimum of \$5.00. Interest of ¾% per month is charged on any delinquent account.	

TOURISM

Occupancy Tax (GS 105-164.4)	3%	Of Gross receipts
Penalty for failure to file return	\$10.00	Per day
Additional tax for failure to file Return and pay tax	5%	Of the tax due plus 5% for each month or fraction of month until paid