

Quick Reference: Curbside

Step 1: Voter Greeting	<ul style="list-style-type: none"> Ask the name of the person voting curbside  Determine if the voter requires assistance Read oath to the voter and receive affirmation to confirm curbside eligibility Complete a curbside log
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Return to the voting enclosure

Step 2: Name Review	<ul style="list-style-type: none"> Search for the voter’s name on the voter record  Compare stated name to the name on voter record 
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Step 3: Voter Status Review	<ul style="list-style-type: none"> Determine the voter’s registration status Determine whether there are voter status issues that need to be resolved before a ballot can be issued
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Step 4: Address Review	<ul style="list-style-type: none"> Compare address provided on the curbside log with address on voter record 
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Step 5: Partisan Affiliation Review (partisan primary only)	<ul style="list-style-type: none"> Compare party information provided on the curbside log with party on voter record 
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Step 6: Generate Vote Authorization Documents	<ul style="list-style-type: none"> If the voter is registered and qualified to vote: obtain their vote authorization document from Check-in If the voter cannot be issued a regular ballot: obtain a provisional voting application from the Help Station
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Step 7: Assemble Balloting Materials	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center; padding: 5px;">Regular Ballot</td> <td style="text-align: center; padding: 5px;">Provisional Ballot</td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> ATV or one-stop application Privacy sleeve Ballot </td> <td style="vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> Provisional Voting Application Privacy sleeve Ballot Provisional envelope Provisional voter instructions </td> </tr> </table>	Regular Ballot	Provisional Ballot	<ul style="list-style-type: none"> ATV or one-stop application Privacy sleeve Ballot 	<ul style="list-style-type: none"> Provisional Voting Application Privacy sleeve Ballot Provisional envelope Provisional voter instructions
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 Refer an issue encountered here to the Help Station

Return to curbside

Step 8: Obtain Voter Signatures

- Review the document(s) with the voter to ensure the information on the form(s) is correct
- Indicate areas on the relevant form(s) that require the voter's signature including curbside affidavit
- Allow the voter to sign the document(s)
- Collect the document(s)

Step 9: Allow Voter to Mark Ballot

- Provide the voter with the balloting materials and voting instructions
- Provide voter with instructions on how to indicate they have completed voting
- Monitor curbside area to ensure vehicle is not approached by electioneers

Return to the voting enclosure

Step 10: Accept Voter's Ballot

- If regular ballot: deliver ballot in privacy sleeve to a judge of election to cast ballot and deliver the signed vote authorization document(s) to the Ballot Station
- If provisional ballot: deliver ballot sealed in the provisional envelope along with form(s) to the Help Station Official

Return to the curbside voter with an "I Voted" sticker

