

**DSS ADMINISTRATIVE LETTER ECONOMIC AND FAMILY SERVICES 17-2020  
EFS\_FNS\_AL-17-2020**

**Food and Nutrition Services**

**TO:** County Directors of Social Services

**ATTENTION:** Food and Nutrition Services (FNS)

**DATE:** June 3, 2020

**SUBJECT:** June 2020 Automated Supplements for active FNS households

**EFFECTIVE DATE:** June 22, 2020

**PRIORITY:** For Information

**I. GENERAL INFORMATION**

On March 18, 2020 the Families First Coronavirus Response Act of 2020 was signed to provide for the issuance of emergency allotment supplements based on a public health emergency declaration by the Secretary of Health and Human Services under section 319 of the Public Health Service Act related to an outbreak of COVID-19 when a State has also issued an emergency or disaster declaration. NC DHHS elected to take this option and previously issued FNS supplements up to the maximum of the household's monthly benefit amount for March, April, and May 2020. In addition, NC DHHS has accepted the opportunity provided by the United States Department of Agriculture to supplement June 2020 benefits up to the maximum of the household's monthly benefit amount.

**II. IMPLEMENTATION INSTRUCTIONS**

**A. AUTOMATED SUPPLEMENTAL BENEFITS:**

Automated supplements will be issued for June 2020 to all FNS recipients in North Carolina up to the maximum allotment for their household size using the following guidelines:

1. The supplement is the difference between the household's actual June 2020 benefits and the maximum allotment for their household size.

**Example:** A household of 3 received an allotment of \$200 for June 2020. The maximum allotment for a household of 3 is \$509. The household will be issued a supplement of \$309 ( $\$509 - \$200 = \$309$ ) for the month of June 2020.

2. Households that have already received the maximum allotment for their household size will not receive a supplement.

**Example:** A household of 4 received an allotment of \$646 for June 2020. The maximum allotment for a household of 4 is \$646. The household will not be issued a

supplement for the month of June 2020 because they have already received the maximum allotment for their household size.

3. The household size will not include ineligible and disqualified members.

**Example:** A household of 3, including one ineligible member, received an allotment of \$100 for the month of June 2020. The maximum allotment for a household size of 2 is \$355. The household would be issued a supplement of \$255 ( $\$355 - \$100 = \$255$ ) for the month of June 2020.

4. Households that were ineligible in June 2020 will not receive a supplement for the month as they were ineligible.
5. Households that were eligible for a prorated allotment of \$0 in June 2020 will receive a supplement for the prorated month.

Example: A household of 3 received a prorated allotment of \$0 for June 2020. The maximum allotment for a household of 3 is \$509. The household will be issued a supplement of \$509 ( $\$509 - \$0 = \$509$ ) for the month of June 2020.

#### **B. NC FAST SUPPLEMENT SCHEDULE:**

NC FAST will automatically issue the June supplements to active FNS households beginning June 22, 2020. The supplements will be randomly generated and staggered every workday until all households have been supplemented. For all applications and recertifications approved subsequent to the June supplement dates, NC FAST will continue to run weekly batches to ensure they are supplemented to the max allotment for June 2020.

### **III. EFFECTIVE DATE**

This policy is effective June 22, 2020 for all FNS households that were active in June 2020. Submit any questions regarding this policy to Operational Support Team (OST) at [DSS.Policy.Questions@dhhs.nc.gov](mailto:DSS.Policy.Questions@dhhs.nc.gov).

Sincerely,



David Locklear, Deputy Director  
Economic and Family Services Section

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