Onslow County Public Library
Board of Trustees Meeting
Jacksonville, NC 28540
July 9, 2013

Members Present: Chairperson Faye Waters, Brock Ridge, Amelia Dees-Killette, Lucy Booher, Sandra White, Kathleen Dillingham
Also Present: Assistant Director Emery Ortiz

I. Call to Order

Faye Waters, chairperson, called the meeting to order at 4pm on July 9, 2013, at the Main library in Jacksonville. Library Director Estell Carter was unable to attend, nor was the recorder available to tape the minutes, so Assistant Director Emery Ortiz attended and took notes.

II. Director's Report

Estell provided a typed Director's Report for June, which was distributed to attendees and is attached to this document. In addition, Emery Ortiz also informed trustees that all circulation desks are now equipped with cameras for patron photos, to be used for identification and security purposes. There were also a total of 638 new cards issued during the month of June, which is double the average of approximately 300 per month.

III. Board Development

a. As an outreach activity the trustees visited the new Sneads Ferry branch site to see its progress.
b. Work is still being done to fill trustee position vacancies. There are plans for Estell to attend a military wives' meeting to garner interest in the Military Trustee position.

IV. Old Business

a. There was a consensus to procure more interviews for the Oral History project in order to further develop it.
b. Emery Ortiz informed the group about staff presentation dates for some of the genealogy findings that went along with the Oral History project. Kim Cowdrey and Lynne Huller will present these findings at the biennial North Carolina Library Association meeting in October, and again at an event with the North Carolina Cultural Association, also in October.
c. The May meeting minutes were motioned for approval by Brock Ridge, and seconded by Lucy Booher.

V. New Business

a. New Officers were elected as follows:
    - Faye Waters was reinstated as chairperson

- Brock Ridge was elected vice chairperson
- Dolores White (absent) was reinstated as secretary

b. The Sneads Ferry library was reported to be 34% complete, with projected completion time of late November.

VI. Adjournment

The meeting was motioned for adjournment and approved. The next meeting will be held on August 13, 2013 at 4pm at the Main library in Jacksonville.

Approved by the Onslow County Board of Trustees
August 13, 2013

Faye R. Waters

Faye Waters, Chairperson