ONSLOW COUNTY PUBLIC LIBRARY
Board of Trustees Meeting
July 14, 2015

Members Present: Brock Ridge, Brian Jackson, Sandra Wood, Kathleen Dillingham, Faye Waters, Amelia Dees-Killette and Rachel Waldron.
Also Present: Estell Carter-Library Director

Call to Order
Brock Ridge, Board Chairman, called the meeting to order at 4 p.m. at the Onslow County Public Library.

Approval of Minutes
Sandra Wood made a motion to approve the May 12, 2015 minutes, motion seconded by Kathleen Dillingham and the minutes were accepted for approval.

Board Development-None to report.

Director's Report
1) Recap of last fiscal year ending June 30, 2015. The entire library system saw incredible growth in all areas tracked not only at the main library but in every branch. This is due to lots of things which include great services and people, publicity/marketing, and offering programs that appeal to the general public including a continued focus on early literary and family and youth programs. This report was also given to county administration to show the continuing need for a new main library.

2) Some of the notable accomplishments during fiscal year 2014-2015 include:
A. Upgraded computer bandwidth at the main library from 20 Mb to 100 Mb and all the library branches from 10 Mb to 30 Mb. Because of this increase, we were awarded $4000 more federal money to help pay for the upgrade.
B. There were 953 E-resource cards issued to students in partnership with the Onslow County school system in a pilot program to allow access to electronic products to those students who may not be able to get to a library.
C. Accepted several awards which include: Best New Facility award under 25,000 square feet for the Sneads Ferry Environmental Center and Public Library from the North Carolina Public Library Director's Association, Best Service Innovation Award from the NCPL Director's Association for the e-resource card partnership with the schools, Sneads Ferry Friends of the Library, Don Fasbender, was award the Fannie Ashburn Volunteer of the Year Award by the North Carolina Friends of the Library Association and received a Library Services and Technology Act grant to provide early literacy learning tablets for use at all branches.
D. Offered quarterly programs that achieved large attendance numbers not only at the main library but at the branches as well.
E. The Summer Reading Program was a huge success with an all-time high total registration of 2,192 people. We are already past that number for this summer.

F. Completed minor facelift at the Main Library which included entry door replacement and fresh coat of interior paint. Also, Facilities Maintenance received word that several bullet-riddled windows would be replaced by the County insurance plan with only $1000 deductible coming out-of-pocket.
G. Hosted breakfast event to highlight our library services and importance to the community which Senator Harry Brown and Representative George Cleveland attended.

Old Business
1) Estell gave update on the NCPLDA push for state aid increase. When the budget came out of the House of Representatives, it included $10 million in competitive grant money for libraries for one year only and then it went to the Senate but when it came out of the Senate, there was nothing except what we got last year. We asked for $2.5 million to get us back up to where we were at $16 million in 2011. Estell asked us to e-mail or call Senator Brown and Representative Cleveland to let them know how important the public libraries are to the community.
2) Sandra Wood, Kathleen Dillingham and Faye Waters were approved by the Onslow County Commissioners for three-year terms.
3) Estell gave summary of approved budget for coming for this year. Did not get some software she had asked for but nothing critical. We did get money for paint and carpeting for Richlands and some new tables and chairs. Intend to do the same for Swansboro next year. Facilities need to be kept up to be functional. Received money to replace the bathroom floors in Swansboro and orange chairs at main library. Took janitorial supplies and vehicle maintenance off the library budget. Overall happy with budget.

New Business
1) Need to elect officers for the coming year. Nominations for officers are Chairman-Brock Ridge and Vice Chairman-Amelia Dees-Killette. Rachel Waldron nominated for secretary but preferred not to take another year but no one else would accept. Brock suggested approaching Deloris about sharing the secretarial duties. Motion made by Sandra Wood to accept the officers for Chair and Vice-Chair, seconded by Brian Jackson and carried. Estell will approach Deloris about sharing secretary position.
2) OCPL Endowment Statement has a balance of $50,025.27 as of 03/31/15. Donation of $25 was made in January in honor of someone. Estell talked with Swansboro and Sneads Ferry Friends of the Library. Swansboro has agreed to send $100 and Sneads Ferry $1000. Spoke with them about annual contributions but they want to consider it on a year-to-year basis. Estell will approach each year. Jacksonville will also be contacted.
3) Letter written by Marilyn Boyce to the Editor of the *Tideland News* about the importance to the Swansboro community of the Branch Library there. Estell said this was also sent to staff, trustees, and forwarded to the County Manager and Deputy County Manager.

Facilities Update-No updates for Main Library or Sneads Ferry branch.

With no further business to discuss, meeting was adjourned at 4:55 p.m. The next meeting will be on September 8, 2015 at 4 p.m. at the Main Library.

Approved by the Onslow County Public Library Board of Trustees, September 8, 2015

Brock Ridge, Chair

Date