



EVENT ORGANIZER APPLICATION

1. Organizer Name: _____

2. Address: _____
Street Number and Name City State Zip

3. Organizer Phone: (8 am-5 pm): _____ Cell Number: _____

4. Email address: _____

5. Name of event: _____

6. Event location: _____

7. Dates and times of event: _____

8. **If multi-day event, will mobile food units be allowed to return to their commissary at the end of each day?** Yes [] No []

9. On-site coordinator(s) contact information.

Name	Responsibility	Contact Number(s)

10. _____ Number of people
expected to attend (event total): _____

11. Number of food booth/mobile food unit/tents: _____

12. Time of food booth/mobile food unit/pushcart/tents set-up: _____

13. Will the organizer be supplying water to food booths? [] Yes [] No
If yes, what is source of water? _____

14. Will the organizer be supplying electricity to the food booths? [] Yes [] No

If yes, describe: _____

15. Describe liquid waste/grease disposal method and schedules for pick-up. _____

16. Describe garbage disposal method and schedules for pick-up. _____

17. Number of toilet facilities provided? _____ Type: _____

18. Number of hand wash facilities provided? _____

19. Attach a list of proposed food vendors with the name, address, and day time phone number for each operator.

20. Attach a map of the event grounds showing locations for each food booth, toilet facilities, etc.

Signature of Organizer: _____

Date: _____

Complete this application and mail it to arrive at the Onslow County Environmental Health at least 20 days prior to the event date.

Mail to: Onslow County Environmental Health
234 NW Corridor Blvd.
Jacksonville, NC 28540
Phone: (910) 938-5851
Fax: (910) 989-5819