



**Onslow County  
Position Vacancy Announcement**

**ALBERT J. ELLIS AIRPORT**

**POSITION TITLE: CASHIER (part time)**

**Position Number**  
4530-20

**Hiring Range**  
\$8.72 per hour

**Opening Date**  
November 20, 2009

**Closing Date**  
December 2, 2009

**How to apply?**  
Applications must be submitted  
by 5 pm on the closing date to:

**Onslow County HR**  
202 Old Bridge Street  
Jacksonville, NC 28540  
910-347-7600 Phone  
910-347-2793 Fax

**Onslow County provides eligible employees with a competitive benefits package including paid health and dental insurance, paid holidays, and other optional benefits.**

Onslow County Human Resources Office is **not** responsible for failure to receive faxed applications. Please take a moment to ensure your transmission was received.

Employee may be called upon in case of disaster, either natural or man-made, to serve the citizens of Onslow County. This service, if required, will take precedence over duties described in this position vacancy announcement.

ONLOW COUNTY IS AN EQUAL  
OPPORTUNITY EMPLOYER  
M/F/D/V

**Position Responsibilities**

This position performs responsible semiskilled work collecting parking fees and issuing change from the public at Albert J. Ellis Airport; does related work as required. Work is performed under regular supervision.

**NOTE:** Employee hours of work will not exceed 1,560 hours per year.

**Knowledge, Skills, and Abilities**

Knowledge of:

- Dealing with fee collection and use of computerized parking equipment.

Ability to:

- Operate standard office machines, including cash register and computer terminal;
- Perform detailed record work;
- Establish and maintain effective working relationships with associates and the general public.

**Minimum Education and Experience Requirements**

Any combination of education and experience equivalent to graduation from high school.

**Special Requirements**

None.