

Onslow County Public Library  
Board of Trustees Minutes  
Meeting of December 11, 2007

Members present: Debora Gibson, chair, Andrea Barrett, Dr. Mel Berlin, Howard Funk, Bill Hemmingway, Barbara Marapoti, Kathy Morgan and Susan Thomas

Absent: Linda Hopkins

Also present: Philip Cherry, Library Director; Estell Carter, Assistant Library Director, Angela Cole, Deputy Country Manager and and Sheri Slater, a member of the Leadership Group from the Jacksonville Chamber of Commerce who will be shadowing the board until May 2008

The meeting was called to order by Debora Gibson.

Howard moved to approve the minutes of the last meeting. Bill seconded the motion. The motion passed.

**Director's Report:**

A copy of the Director's Report is attached.

Bill asked about item #4. Philip said that the amount of state aid is higher this year due to two factors. First, the overall amount of state aid given was greater. Second, there were libraries that did not qualify for state aid, and the amount allotted for them was redistributed to those libraries that did qualify.

Philip commended the internal staff team which is creating and directing programming. Programs are already up for February.

Philip said that perhaps the board members have heard a rumor that the law library is closing. He said, in actuality the library will be moving from the county courthouse, but how this will be handled is being discussed by an internal county team.

Dr. Mel said that, in his opinion, the bar association should be responsible for the law library. Kathy stated that the general public also uses the law library. Philip said that the collection is too big to be accommodated by the main library. Bill said that he believes that Coastal Carolina Community College should be considered as a site.

**Old Business:**

- Board Development. No report

- Library Facilities Planning. On Friday at 2:00 pm requests for qualifications for architectural firms were opened. Philip has already heard from some very talented firms. Andrea asked if land in Sneads Ferry has been obtained. Philip said that nothing has been locked in yet. Barbara asked who will look over what the architects plan. Philip said that a committee made up of members of the Library Board of Trustees and The Onslow County Board of Commissioners.
- Library Statistics Report. Estell reported that she is finally happy with the visual from for the library statistical reports. See attached. She pointed out that DVD and audio book circulation is really up. She felt that this is due to more funds being allocated in these areas and the popularity of these items. Deborah thanked Estell for all her hard work on this project and asked her if there is anything that can be done to help. Estell replied that an increase in the materials budget would help. Susan asked if the material purchased can be coordinated with the public school Accelerated Reading Program. Philip said that Keever Baldwin has already been contacted about this. Estell said that she is already working on having the materials ordered, including the AR labels.

**New Business:**

- 2208 Board of Trustees Meeting Schedule. Beth Purcell, Clerk to the Onslow Board of Commissioners, has requested this schedule. The meeting scheduled for November 11, 2008 will need to be rescheduled or cancelled. Deborah said that the Library Board will get back to this topic at its January 2008 meeting.
- Request to Use Meeting Room: Dr. Mel moved that the request by the Board of Education to use the meeting room be approved. Andrea seconded the motion. The motion passed.

Howard moved that the meeting be adjourned. Bill seconded the motion and the motion was passed.