

Onslow County Public Library  
Board of Trustees Minutes  
Meeting of February 12, 2008

Members present: Andrea Barrett, Dr. Mel Berlin, Howard Funk, Bill Hemmingway, Linda Hopkins, Kathy Morgan and Susan Thomas

Absent: Debora Gibson, Barbara Marapoti

Also present: Philip Cherry, Library Director; Estell Carter, Assistant Library Director, and Angela Cole, Deputy Country Manager

The meeting was called to order by Vice-Chair Howard Funk.

Andrea moved that the minutes be approved as distributed. Susan seconded the motion. The motion passed.

**Director's Report:**

A copy of the Director's Report is attached.

Susan asked for more information about item #5. Philip stated that at the regular internal programming meeting, it was the consensus that there should be a greater partnership with the Camp Lejeune Library especially in the summer reading program. Such a partnership will extend programming dollars for both libraries.

In reference to item #6, Bill stated that he hoped the library would get at least 10% of sales. Philip said that he hoped so too as that was what has been done in other communities.

**Old Business:**

- Board Development. No report
- Library Facilities Planning. Last Wednesday the library officially got into the business of choosing an architect for the Sneads Ferry branch library. A team consisting of Andrea, Angela, Estell, Laura Jones, Philip, and Ruth Clifton met and listened to presentations from and questioned three architectural firms. The firms were ADW from Charlotte, Gant-Huberman from Charlotte, and Little Diversified from Durham. Philip said that he had tallied the score sheets and would send the official recommendation to the County Manager's office. A flat-fee structure will be used. A possible land donation is being reviewed for feasibility concerning wet lands and water and sewage.
- Library Statistics Report.

A copy of the statistical report is attached.

As usual Estell did a great job with the statistical report. She pointed out a few data points that she felt the board needed to understand. The Juvenile and Youth Nonfiction numbers are down because these patrons are using the internet to get nonfiction information. Cassette and video numbers are down because these items are being withdrawn and replaced with DVDs. Also the Storytime numbers are down because the kits are being withdrawn and redone.

Susan asked if the library got credit for NCLive hits. Philip said that although the library does not receive direct compensation for the hits, the numbers can be used when writing grants. Philip said that internally on live resources such as Britannica which is within NCLive must be better marketed. Also soon NCLive numbers will be integrated into the monthly statistics.

Two very positive statistics are the increase in circulation and attendance. Estell also informed the board of the exciting work been done with Teen Youth Group in Richlands.

- Library Closings List (Updated). The Library will be open on Good Friday 2008 though the rest of the county offices will be closed. The Library will be open regular hours on Easter Saturday 2008. The Library will be closed on Easter Sunday 2008. Staff working on Friday will have a floating 8-hour benefit.
- Financial Securities Report. The Marine Federal account has a balance of \$9,444.24. The balance of the Wachovia Securities account is \$11,776.70.

#### **New Business:**

- State Library Trustees Conference, March 16<sup>th</sup>-18<sup>th</sup>. This event will be at the Sea Trails Resort Center at Sunset Beach, NC. The conference fees, meals and housing will be paid by the state. Mileage compensation will be calculated using the normal state rate. Several members expressed interest.
- Miscellaneous Topics. Next Monday night at the meeting of the Onslow County Board of Commissioners the Library is receiving a Proclamation for National Library Lovers Month! This will be the first item on the agenda. Library board members were encouraged to attend.
- Dr. Mel moved that the meeting be adjourned. Andrea seconded the motion and the motion was passed.

Kathy Morgan, Secretary