

Onslow County Public Library
Board of Trustees Minutes
Meeting of June 10, 2008

Members present: Andrea Barrett, Howard Funk, Debora Gibson, Linda Hopkins, Barbara Marapoti, Kathy Morgan and Susan Thomas

Absent: Dr. Mel Berlin and Bill Hemmingway

Also present: Philip Cherry, Library Director; Estell Carter, Assistant Library Director; and Michael James, a student from Appalachian State University who is an intern at the County Manager's Office

Debora Gibson, Chair, called the meeting to order at 4:00. Debora welcomed Michael James to the meeting.

José Solomus, the Marketing Coordinator for the library, presented each member of the board with a Go Green bag containing a library coffee mug and water bottle. She also announced that the OCPL design will appear on the front of the catalog at the ALA conference. We are proud!!

Howard moved that the minutes be approved as distributed. Susan seconded the motion. The motion passed.

Director's Report:

A copy of the Director's Report is attached. Comments were as follows

#2. About 80% of what used to be discarded can now be saved and be useful. Also donations can now be accepted. Susan asked if the public is provided with donor forms that can be used for tax purposes. Philip replied in the affirmative.

#3. About half the space in the storage facility will be used by The Friends of the Jacksonville Library and the other half will be used by staff.

#4. Training and publicity will begin in July. The public can access the audio books from the Main Branch or from home. With broad band capability, a person can download a fiction or nonfiction book in about five minutes. Circulation credit will be earned.

#6. Progress is being made. The Purchasing Office has allotted the funds for surveying the potentially donated land.

#9. The County Manager's Office made only a few minor adjustments to the proposed budget. The Library will be provided with space on the county servers. Fortunately the money for a new van and couriers was left in the budget.

#19. Almost 500 students have already registered for the Summer Reading Program.

Old Business:

- Board Development. Howard Funk, Kathy Morgan and Susan Thomas have submitted the citizen participation forms for reappointment to the Board of Trustees. These will be submitted at the June 19th meeting of the County Commissioners.

Kathy moved that Susan Thomas be elected Chair of the Board of Trustees. Howard seconded the motion. The motion passed. Susan moved that Howard Funk be reelected Vice Chair. Linda seconded the motion. The motion passed. Andrea moved that Kathy Morgan be reelected Secretary. Barbara seconded the motion. The motion passed.

Debora thanked everyone for the wonderful support extended to her in her terms as Chair of the board.

Andrea was recognized for her superb service as a trustee representing Sneads Ferry. She returned the trustee handbook and will call Philip with some names of people who might serve as the Snead Ferry representative.

- Library Facilities Planning. Philip made the following report.
The Library has 8.03 acres of land at The Commons. The majority of the land is buildable.
We need to seek partners.
We need to form a cohesive strategy to seek substantial funds. One source is the Golden Leaf Foundation. The Vance County Library has received \$3M. We have a compelling case to seek \$1M or more.
We need to ask the County Commissioners to land bank some property in the South West area before it becomes too pricey.
We need to involve the entire structure of the county in these endeavors.

- Library Statistics Report.

A copy of the statistical report is attached.

Estell reported that the system wide large increase in circulation is due to collection management. Andrea commented that eye appeal is so important. Susan said that the publicity in the Dailey News has been great. Debora commented on the multiple copies of the best sellers being a contributing factor. Thanks were extended to Estell for her fine work in this area. Philip said he would put the Onslow crew up any that he has been on or managed. In addition, Philip reported that the State Legislature is being asked to increase state aid in the print collection area. The value to Onslow County would be \$10,000 in a base grant and \$77,000 in additional funds for a total of \$87,000. He also said that no change has been made in the law library. Additional instruction from the County Manager's Office is needed. There will be a law library. The question is, "where?".

- Financial Securities Report. The Marine Federal account has a balance of \$9,793.14. The balance of the Wachovia Securities account is \$11,201.81. The balance in the North Carolina Community Foundation is \$6679.99. \$320.00 is the amount available for distribution. Andrea moved that this amount be rolled over into the account. Howard seconded the motion. The motion passed.
Barbara and Kathy have audited the books for the time period January 17, 2007 to May 13, 2008. They found the books in order. Thanks go to Debora for having the books in such great shape.

Each trustee is invited to attend the Library's budget presentation to the Board of Commissioners on June 12th between 10:00 a.m. and 12:00 noon at the County Health Department.

- There has been no activity on the Library Foundation. There was discussion on organizing a donor mailing, having big events and seeking larger target next year.

New Business:

- Susan talked about the upcoming Photography program. Andrea asked for a program on the new television changes.
- Howard moved that the meeting be adjourned. Susan seconded the motion and the motion was passed.

Kathy Morgan, Secretary