



Museum Fest

33RD Annual Onslow County Museum Art and Craft Festival
Saturday, November 7, 2009 * Richlands, NC

I, the undersigned, agree to participate in the MUSEUM FEST: The 33rd Annual Onslow County Museum Art and Craft Festival to be held in Richlands, NC – Saturday, November 7, 2009 on Wilmington Street from 10 am until 5 pm. I hereby agree to honor the following terms and conditions of the festival:

DATE/TIME: Saturday, November 7, 2009 – 10 am until 5 pm. Set up between 7 am and 9:45 am. Arrival times will be staggered and assigned upon selection into the FESTIVAL. Vendor is to stay until 5 pm – no early departures.

USE OF PREMISES: The participant deems harmless the Onslow County Museum, Onslow County (its employees, agents, and elected officials), the Onslow County Museum Foundation, Inc., and the Town of Richlands – agreeing to not hold the above mentioned parties responsible for damage or loss of any kind to the exhibit or articles, or any injury caused by the exhibitor/vendor, and further agrees that his/her area will be left clean and in an orderly manner.

BOOTH DESCRIPTION: Entry Categories: Artisans Avenue – Hand crafted materials and fine arts – all materials must be 95% hand-crafted; Community Corner – Non-profit agencies and community organizations; Merchant Square – Commercial and Business Vendors. All subject to review. The exhibitor's booth will be 10'X15'. After unloading you must remove your vehicle to allow other vendors to unload. Tables, chairs, tents, pegboards, etc. must be provided by the vendor. NO electricity will be provided. The Festival Theme is "Celebrating Heritage, Talent, & Traditions: Onslow County's 275th Birthday." Prizes will be provided for best booth design, decoration, and merchandising. First Place will received paid registration for the 2010 MUSEUM FEST.

LOCATION: Wilmington Street runs perpendicular to Gum Branch Rd. and comes into Richlands directly off of Highways 24 and 258 and the Onslow County Museum/Library Complex. Signs will be posted.

RAINDATE: No rain date will be scheduled. No refunds will be made as monies collected will be allocated for FEST promotion.

ADVERTISING: The Art and Craft Festival will be promoted through all media including radio, television, print, and web-presence. Road signs will also be erected. * Images of merchandise and booths may be used for promotion in all forms of media including print and/or electronic form.

FACILITIES: Refreshments and restroom facilities will be available.

DEADLINE: Fee per space \$45.00. Payment must be enclosed with signed contract. Photographs of booths or merchandise for review are appreciated and all materials are subject to review by FEST committee. Please make checks payable to ONSLOW COUNTY MUSEUM FOUNDATION, INC.. There is a \$25.00 service charge for all returned checks. Early registration deadline is October 30. Applications received after this date will be charged a late fee of \$10.00.

COMPLIANCE: Failure to comply with the above restrictions and requirements may result in dismissal from the show – and restriction from further festival participation. Your cooperation and consideration of the terms of this contract is appreciated.

****DO NOT DETACH – A COPY IS ENCLOSED FOR YOUR RECORDS****DO NOT DETACH – A COPY IS ENCLOSED FOR YOUR RECORDS****

Please send completed application and payment to:

Onslow County Museum – attn: MUSEUM FEST * 301 S. Wilmington Street * Richlands, NC 28574

VENDOR NAME: _____

MAILING ADDRESS: _____ (CITY) _____ (STATE) _____ (ZIP) _____

Telephone #: _____ **E-Mail Address:** _____

Booth Description: _____

Special Considerations: _____

Vendor's Signature: _____ **Date:** _____

FOR OFFICE USE ONLY			
Date Received:	Fee Received:	Check #/Cash:	
Accept:	Decline:	Staff:	Notes:

For more information * 910.324.5008 or Museum@onslowcountync.gov