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# Onslow County North Carolina

www.onslowcountync.gov

## PHOTOGRAPHIC IMAGE REPRODUCTION/PERMISSION REQUEST AND AGREEMENT

Applicant's name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

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State reason for requesting photographic images and whether for private or commercial use:

Subject to the conditions set forth herein, I request permission to reproduce or publish the following image(s) from the photographic collection of the Onslow County Museum:

ACCESSION OR ID NUMBER	SUBJECT OR DESCRIPTION OF IMAGE
1.	
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Total number of images requested:

**THE APPLICANT AGREES:**

1. All photographic images, copy negatives, or slides remain the property of the Onslow County Museum. Original images may not be removed from the Museum by any person except approved Museum personnel for reproduction (copying).
2. Permission may be granted for a one-time use only and for the stated purpose only.
3. The following credit line must be applied for each image used: ***Courtesy of Onslow County Museum, Richlands, NC.***
4. One (1) copy will be provided, gratis, to the Onslow County Museum, of any resulting publication, film, etc.
5. The image(s) will be reproduced without alteration unless alteration approved by the Onslow County Museum.
6. The cost of photographic reproduction, at a lab (vendor) which shall only be selected, approved, and/or contracted by the Onslow County Museum, will be borne by the applicant according to the current fees and charges levied by the lab (vendor). An administrative fee of ten dollars (**\$10.00**) will be remitted for a single request of up to 10 images for private use. A reproduction fee of one hundred dollars (**\$100.00**) per single request of up to 25 images is required for commercial use. Commercial users will additionally remit a permission fee for North American rights of one hundred dollars (**\$100.00**) or world rights of one hundred and fifty dollars (**\$150.00**). The cost of a photo CD is included in the administrative or reproduction fee.
7. Applicant agrees to assume all responsibility for questions of copyright and invasion of privacy that may arise in the copying and use of the image(s), and to assume responsibility for obtaining all necessary permissions pertaining to use.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION FOR USE**

For the Onslow County Museum \_\_\_\_\_ Date \_\_\_\_\_

***Patron requests:***

Compact disc

Prints

Amount due for private use: \_\_\_\_\_ Amount paid: \_\_\_\_\_

Amount due for commercial use: \_\_\_\_\_ Amount paid: \_\_\_\_\_

***Special Instructions:***